

# 21<sup>ST</sup> BIRTHDAYS SHORT-FORM CONTRACT

Mac's Function Centre  
Taranaki St Wharf  
Wellington

P.O. Box 3274  
Phone: (04) 381 2282  
Fax: (04) 381 2283



## 21<sup>ST</sup> BIRTHDAYS

The Mac's private Function Centre venue has a popular reputation for being one of the best locations in Wellington for social gatherings, including 21<sup>st</sup> Birthday Parties.

The success of the venue has arisen from the customer's adherence to a number of established requirements which provide for a comfortable, safe and enjoyable environment. Clients are required to read and sign the attached terms and conditions and be bound by the requirements within:

## REQUIREMENTS

- Parents and/or Legal Guardians must be present throughout the function and up until closing time.
- As a matter of Host Responsibility, there should be a minimum spend of \$15 per person on food.
- Spirit drinks will be available but are not to form part of a subsidised drink arrangement.
- There is no provision for B.Y.O. food or drinks.
- The bar will close for drinks at 12:00am.

## PAYMENTS

The following payments need to be paid in advance, 7 days prior to the event:

- A \$2,000 minimum spend for food and beverages.
- A \$569.25 (incl. G.S.T.) payment as a private venue hire fee.
- A \$1,000 refundable bond to cover any damages or excess cleaning.
- A \$125 (incl. G.S.T.) payment for a contracted doorman.
- Payment for food and beverages over and above the prepayment amount are to be made on the night.
- A standard cleaning fee is included in the pre-paid venue hire charge however excessive soiling and/or commercial cleaning costs will be debited from the bond.
- If not required, the refundable bond will be direct credited to your bank account on the Monday following the event.

Client's Name: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Mac's Representative: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Function Room: \_\_\_\_\_ Function Date: \_\_\_\_\_